



# CURRICULUM VITAE

## MAGDALENA PORĘBA



BASED IN:

Dublin, Ireland



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### EDUCATION:

**2023 - currently**  
**Technological University Dublin**  
**(TUD)** Postgraduate  
Architectural Practice Part III

**2016 - 2017**  
**Wroclaw University Of Technology**  
MSc Architecture

**2011 - 2015**  
**Lublin University Of Technology**  
BSc Architecture  
Architecture And Urban Planning

**2009 - 2011** **Elipsa**, Architectural  
Drawing Course

### COMPUTER SKILLS:

AutoCAD	●	●	●	●	●	○
Revit	●	●	●	○	○	○
ArchiCAD	●	●	●	○	○	○
Sketchup	●	●	●	●	○	○
V-Ray	●	●	○	○	○	○
Adobe Photoshop	●	●	●	●	○	○
Adobe Illustrator	●	●	○	○	○	○

### LANGUAGES:

Polish:	Native
English:	Fluent
German:	Elementary

### OTHER:

Full EU driving licence category B

### HOBBIES:

sailing  
art  
graphic design  
cooking & cuisine

### EMPLOYMENT:

#### **09/2018 - currently** **ODA Architecture, Dublin, Ireland - Architectural Graduate**

During my work in ODA Architecture, I designed numerous residential schemes, One-off houses, commercial developments, commercial fit-outs, and industrial buildings. I worked on projects throughout all the RIAI stages.

- Provision of technical and administrative guidance to colleagues in preparing planning and construction drawings and specifications,
- Coordination with subcontractors,
- Coordination with various consultants,
- Conducting site inspections,
- Assistance with submitting BCAR documentation,
- Preparation of architectural visualizations,
- Preparation of drawings and specification at all stages,
- Maintaining and complying with company and client-specific standards and requirements,
- Attending meetings, and site visits.

#### **07/2016 - 08/2018** **77 Architekci, Wroclaw, Poland - Architectural Staff, Team Leader**

- Commercial/ retail fit-outs (shops, restaurants, cafes),
- Leading a team of 4 (since 07/2017):
- Maintaining time schedules and controlling quality of submissions, training new staff,
- Coordination with structural, mechanical and electrical subcontractors,
- Conducting site inspections,
- Site works coordination, project management,
- Preparation of drawings and specification at all stages,
- Maintaining and complying with company and client-specific standards and requirements.

#### **09/2015 - 02/2016** **Essence Furniture, Lublin, Poland - Furniture DESIGNER**

- Furniture design,
- Conducting and attending client meetings,
- Material selection,
- Preparing visualizations and CAD drawings of the furniture,
- Coordination and overviewing of the production process.

#### **10/2014 - 09/2015** **paulokaa design, Lublin, Poland - Architectural Assistant, Team Leader**

- High-standard interior design: residential and commercial interiors,
- Leading a team of 6 (since 02/2015):
- Maintaining time schedules and controlling The quality of submissions,
- Conducting and attending client meetings,
- Conducting site inspections,
- Site surveys,
- Preparation of drawings and specification at all stages,
- Preparation of quantity schedules,
- Preparation of site-specific details,
- Selection of materials,
- Ordering materials and interior furnishings,

### TRAINING:

08/2014 - 09/2014	Rongen Architekten Gmbh, Wassenberg, Germany Architectural Intern
07/2013	Participation At Architectural Workshop Ossa: "Nationwide Meeting Of Architecture Students"
09/2013	Erbet, Nowy Sacz Construction Manager Assistant